Schedule - 5
The Radiant InfoTech Nepal Private Limited
Subject: Request for Issuance of the Digital Signature Certificate

As the certified Digital signature is required to be obtained, I have filled out this application and attaching the following documents and details.

1. Name of the Company: -

2. Types of Organization: -
   ☐ Proprietorship   ☐ Partnership   ☐ Public   ☐ NGO/INGO   ☐ Government   ☐ Others …………………………..

3. Address: -
   Province: ………………………..   District: ……………………………   VDC/Municipality: ………………………………………………………

   City: …………………………….   Ward No: ……………   Post. Box No: ……………   Phone/Mobile No: …………………………………

4. Registration Certificate: -
   a) Date of issue ☐ AD ☐ BS   Issuing office:
   b) PAN/VAT No: Tax Clearance Up to: ……………………………………………………………….
   c) E-mail: Alternate E-mail:
   d) Telephone/Fax:
   e) Website (URL):

5. Class of Certificate needed:

   Class: -   ☐ Class 2   ☐ Class 3
   Type: -   ☐ Signature   ☐ Both (Signature and Encryption)
   Validity: -   ☐ 1 Year   ☐ 2 Years
   ☐ EBPS (Municipality)   ☐ GIOMS (Government)   ☐ Ncell Vendor   ☐ ECHS (Indian Embassy)

   6. Maximum threshold of each transaction if the financial transaction, Nrs. :-………………………………………………………………………

_____
Official Seal & Stamp (If any)

The details stated above are true and correct, I shall submit other details and proofs, as required by the Authority, at a time when so asked and I shall, upon the issuance of a license, pay the feel, therefore.

Applicant Name: -…………………………………………………………….

Email: -…………………………………………………………………..

Designation: -…………………………………………………………………

Mobile No: - …………………………………………………………

Date: - ………………………………………………………………………..

_____
Signature

In the case of a corporate body, the seal of the office, signature, name, and designation of the person making the application on behalf of the body.

* नोटः कृपया माथि दिइएका सबै विवरणहरूमा प्रविष्ट गरिएको सम्पूर्ण विवरणहरू सही छन् कि छैनन् जाँच गर्नुहोस्। यदि प्रविष्ट विवरणहरू गलत भएको खण्डमा, यसको जिम्मेवार उपभोक्ता स्वयम् हुनेछ ,र पुनः विवरणहरू सच्चाई नयाँ डिजिटल हस्ताक्षर र प्रमाणपत्र सिर्जना गर्न र त्यस वाफ्त लाग्ने सम्पूर्ण लागत पनि उपभोक्ताले नै वहन गर्न पर्नेछ।

RADIANT
InfoTech Nepal
www.radiantca.com.np
(Issuing Certifying Authority)

Nepal Certifying Company
www.cert.com.np
[Management Partner]

<p style="text-align:center"><u>**Disclaimer**</u></p>

Terms and Conditions between the End Users and the <u>Nepal Certifying Company Pvt. Ltd.</u>

The relationship between **Nepal Certifying Company Pvt. Ltd.** and the Customer (Individual /Institutional) is governed by the <u>**Electronic Transaction Act 2064,**</u> except where the following general terms and conditions apply and are subject to any further agreement in writing.

DSC means authentication of any electronic record by a subscriber by means of electronic methods or procedures in accordance with the provisions of Licensed **ICA in Nepal.**

1. **NCC** uses **DSC/EC** in the name of **Radiant InfoTech Nepal Pvt. Ltd.** as a Licensed **ICA** from **OCC.**
2. As a **CA, Radiant InfoTech Nepal Pvt. Ltd.** will verify the identity, issues **Digital Signature and Certificate,** and maintain the **CRL.**
3. As a Management Partner **NCC manages** the RA, Services related to **DSC,** and maintains all the related products and services.
4. Subscriber is an individual entity or institution that owns and possesses a **DSC** in his/her name.
5. The **DSC** is being used for the purpose permitted for the corresponding **Class** of the **Certificate** only.
6. Authenticating transactions on Personal usage by way of **DSC** using the PKI technology is a major feature available to the users.
7. It is the **User or Company's** responsibility to purchase the **DSC** from an authorized **CA** and renew the **DSC** in case of any expiry or changes.
8. In case of renewal of the **DSC** on account of expiry of the same or in case of **Revocation** and **Reissuance** on account of loss, the **Subscriber** will be needed to get in touch with mentioned **NCC** offices.
9. The **DSC** is being used for the purpose permitted for the corresponding **Class** of the **Certificate** only.
10. Wrong use of the **DSC** or its services shall be liable to proceed with **civil** and **criminal** consequences and shall be subjected to penalties and punishment under the rule of the **Electronic Transaction Act, 2064.**
11. Subscriber will frilly undertake the process; publish certificate practice of the **CA** endorsed by **OCC.**
12. The terms of an end user license agreement accompanying particular **DSC** usage shall supersede the terms presented above.
    I accept and agree to use the Digital Signature and Certificate governed by the license agreement term of CA.

_____

Subscriber/Official Seal and Signature

Digital Signature: A **digital signature** is an electronic form of a signature that can be used to authenticate the identity of the sender of a message or the signer of a document, and also ensure that the original content of the message or document that has been sent is unchanged.

CA: **Certification Authority** is an entity that issues digital certificates. A digital certificate certifies the ownership of a public key by the named subject of the certificate.
A trusted third-party **organization or company** that issues **Digital Certificates** is used to create **Digital Signatures** and **Public-Private key pairs.**

RA: A **Registration Authority** is an authority in a network that verifies user requests for a **Digital Certificate** and tells the **CA** to issue it.

CPS: A **Certification Practice Statement** is a document from a **CA** or a member of a web of trust which describes their practice for issuing and managing **public key certificates.**

CRL: Certificate Revocation List

NCC: Nepal Certifying Company Pvt. Ltd.

PKI: Public key Infrastructure

ICA: Issuing Certifying Authority